



# The Royal Scottish Country Dance Society New Zealand Branch Incorporated

---

## GUIDELINES FOR BRANCH GRANTS

### **Background**

In 2021, the NZ Branch offered Regions \$1,000.00 funding to help promote dancing after prolonged disruptions on account of the Co-vid pandemic.

In 2023, the NZ Branch offered Regions \$400.00 to help with organising events related to the RSCDS Centenary. Rather than offering grants in response to a perceived need, Management Committee of the NZ Branch resolved to offer grants to Regions on a regular basis.

### **Guidelines**

On the recommendation of the NZ Branch Treasurer and provided funds are available, Management Committee of the NZ Branch will offer a grant for Regions to access on a biennial rotation.

Although any one Region can apply no more often than once every two years, NZ Branch Management Committee will consider applications every year. This allows Regions to apply when it suits them and may result in “staggered” applications.

The intent of the grant is for the benefit of a region rather than an individual. Examples fitting the grant’s intent included support for; hiring a band or hall for a region event, expenses relating to an out-of-region teacher at a region school, purchase of promotional banners, investing in new technology, group travel to a region event. Fees for an individual to attend a school/class will not fit the grant’s intent. Regions may apply at any time until 31 December during the calendar year the NZ Branch Treasurer advises funds are available.

Management Committee will announce the successful recipients of the grants at Summer School.

The funds need to be collected no later than 31 August of the year of announcement – e.g. announcement of successful applications at Summer School January 2024 – funds to be accessed by 31 August 2024.

### **Application Rules**

- 1) Submission with the application of a Budget or quote to show how the grant will be used.
- 2) Inclusion in the application of a detailed description of how the grant will benefit RSCDS members in particular and dancers in general. The intention here, together with point 1), is to make clear how NZ Branch funds are being used in a manner which “rewards” those who have contributed to those funds through their fees (e.g., a discount for RSCDS members).
- 3) Reporting on the use of the grant by 31 December of the year the funds are used. The report may be shared with the rest of the country via NZ Scottish Country Dancer magazine or Kiwi News.
- 4) In the event of the Region having to cancel or postpone the event or purchase due to unforeseen circumstances – no refund will be required, however the funds must be used for the purpose it was granted. (e.g., a ball being cancelled or a purchase being delayed).
- 5) Application deadline of 31 December, to be considered by NZ Branch Management Committee at Summer School.

### **Funding Amounts**

NZ Branch Management Committee has set a cap of \$500 for events and \$1000 for a capital item (equipment).