

# Notice of Motion

## Membership Fees for 2021/22

The Management Committee propose that the combined New Zealand Branch Service Fee and Society Fee for 2021/22 for an Adult Single Member be \$81.

The fees for other membership categories will be calculated as per the table below:

Membership Category	Branch Service Fee	Society Fee	Combined Fee
Adult Single	100%	100%	\$81
Adult Single Email	100% - \$10	100%	\$71
* Adult Joint (per person)	80%	80%	\$65
** Adult Joint Email (per person)	80% - \$5	80%	\$60
Young Adult (18-24)	80% - \$10	80%	\$55
Young Adult (18-24) Email	80% - \$20	80%	\$45
*** Half Year	50%	50%	\$41

Membership Category	Methodology	Branch Service Fee
RSCDS Life Member	52% of Combined Adult Single Fee	\$42
RSCDS Life Email	RSCDS Life Member - \$10	\$32

- \* Only one Joint Member may be registered in association with any other Joint or fee paying Member in a household. Both should be registered as Adult Joint
- \*\* Both members should be registered as Adult Joint Email, only one will receive publications sent by email
- \*\*\* Half Year membership is available to new members joining after 1 January 2021. The fee is 50% of the fee for Adult Single membership for the relevant membership year. It is not available to lapsed members re-joining



Proposed by: Quentin Currall(Treasurer)

Date:31/8/20

Seconded by:Linda Glavin(President)

Date: 31/8/20



### Rationale:

We are setting the Combined Membership Fees for a period starting well into the future at a time of uncertainty. As has been done for 2020/21, the Management Committee are able to "waive" part of the Branch fee as well as set the fee split and will do this if it is appropriate. The Combined Membership fees proposed for 2021/22 for RSCDS NZ Branch Adult Single Members is 10% less than amounts accepted by

the members at the AGM on 1 January 2020. The underlying basis is a return of the RSCDS Subscription to GBP20 (at the time of drafting this motion we do not know what the RSCDS AGM will approve) a smaller Branch administration cost, but a need for the Branch fee to replace the reduced level of interest income. Any or all of this could change.

The methodology for setting fees for all other membership categories remains unchanged from the prior period except for an adjustment to the % used for Life Member fees to maintain approximate relativities.

# Notice of Motion

## Honoraria and Payments for Management Committee position holders

### Part A Honoraria

The Management Committee propose that the person holding the following position at the commencement of the AGM be entitled to an annual honorarium in recognition of the time and effort involved in undertaking this role:

(a) RSCDS NZ Branch Treasurer	\$1,000
(b) RSCDS NZ Branch Secretary	\$1,000

Acceptance of this part of the Notice of Motion applies for the current financial year (1 September 2020 to 31 August 2021) and is reflected in the budget tabled for approval at this meeting.

### Part B Management Committee Expenses for Summer Meetings and AGM for the 2022 Financial Year

The Management Committee further propose that Summer School fee at the non-dancing rate (exclusive of any single occupancy supplement or other optional surcharges) be paid for the following positions:

- (a) RSCDS NZ Branch President
- (b) RSCDS NZ Branch Vice President
- (c) RSCDS NZ Branch Treasurer
- (d) RSCDS NZ Branch Secretary
- (e) Communications, Publicity and Membership Co-ordinator
- (f) Education and Training Co-ordinator
- (g) Information Technology Co-ordinator
- (h) Youth Co-ordinator

Acceptance of this part of the Notice of Motion applies for the next financial year (1 September 2021 to 31 August 2022) and will be reflected in the budget tabled for approval at the next Annual General Meeting (expected to be 1 January 2022).



Proposed by: Quentin Currall (Treasurer)

Date: 31/8//20



Seconded by: Linda Glavin (President)

Date: 31/8/20

## **Rationale:**

### **Part A.**

It has been a standard practice of NZ Branch for some years to recognise the significant contribution made by the Treasurer and Secretary by allowing for annual honoraria.

The expense review conducted by the Branch in 2016 concluded that these payments continue to be appropriate and are not out of line with other voluntary organisations of a similar nature. The amount of each Honorarium has not changed since the 2016 review.

### **Part B.**

Changed ways of working are creating opportunities for more effective and cheaper meetings. The committee meetings referred to in this rationale may well be held differently when the time comes, however this Notice of Motion reflects what has been the established methods.

Management Committee members are required to attend daily committee meetings from 27 December to 2 January, including the AGM. An additional meeting can also be scheduled on 3 January for business carried over from prior meetings. They are also expected to attend evening functions and be available to discuss Branch matters with the members present at these functions.

Many roles on the Committee have additional commitments during the School, including co-ordinating examinations, preparation for upcoming meetings and finalising arrangements for the AGM. These activities often prohibit them from attending morning classes.

Over the years it has become more difficult to recruit volunteers to fill the roles on the Management Committee, the cost of attending Branch Meetings during Summer School being one reason cited for being unable to accept these positions.

At the 2016 AGM Remit 1A was carried: "That Management Committee and other Branch appointees continue to be able to be reimbursed for reasonable actual expenditure on NZ Branch business". Accommodation costs while at Summer School can be considered such an expense, however given the significant cost involved Members are being asked to ratify this expenditure.

By approving expenditure for accommodation and meals for the 2021/22 Summer School now, Management Committee members will have certainty about the expenses they will personally incur in attending committee meetings over the 2021/22 summer period. Noting that the remit for similar expenses for the current period was presented and accepted at the AGM on 1 January 2020

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# Notice of Motion

## Honoraria and Payments for Non-Management Committee position holders

The Management Committee propose that the person holding the following position at the commencement of the AGM be entitled to claim an annual honorarium in recognition of the time and effort involved in undertaking this role.

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|-------------------------------------|-------|
| (a) The RSCDS NZ Branch Editor      | \$600 |
| (b) The RSCDS NZ Branch Shop Keeper | \$800 |

The Honoraria to the Shopkeeper being payable from accumulated assets of the respective shop, but by the Branch if the shop has insufficient accumulated assets.

The Management Committee further propose that Summer School fee at the non-dancing rate be paid for the following positions.

- (a) The RSCDS NZ Branch Shop Keeper

These fees to be payable from accumulated assets of the respective shop, but by the Branch if the shop has insufficient accumulated assets.

Acceptance of this Notice of Motion applies for the current financial year (1 September 2020 to 31 August 2021).



Proposed by: Quentin Currall (Treasurer)

Date 31/8/20



Seconded by: Michele Miller (Secretary)

Date: 31/8/20

### Rationale:

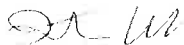
There is standing practise that Branch appointees who undertake significant service to the Branch be recognised through the availability of Honoraria. Further where the role requires attendance at Summer School to undertake the responsibilities of the appointed role that the costs of attendance do not fall on the individual.

# Notice of Motion

## President's Travel Budget

The Management Committee propose that a provision is made in the budget of \$1,500 to fund travel and where necessary, accommodation, within New Zealand for the Branch President. The fund is to be used when the President is travelling to the Regions to further the aims of the Branch.

Acceptance of this Notice of Motion applies for the President's year of serving (1 January to 31 December 2021). As this is a change from the previous practice of setting the Travel Budget for the Financial Year (1 September to 31 August) it is further proposed that the Travel Budget previously set for the 12 months of 1 September 2019 to 31 August 2020 be amended to cover the 16 months from 1 September 2019 to 31 December 2020.



Proposed by: Quentin Currall (Treasurer)

Date: 31/8/20



Seconded by: Michele Miller (Secretary)

Date: 31/8/20

### Rationale:

In order for the President to engage with the wider dancing community they need to be able to attend dancing functions and schools across the regions during the year. The budget allowance is the maximum that will be spent on this activity during the year, with only actual costs up to this amount being expensed. In past years the budget has been set for a financial year, this creates difficulties when there is a change in President. That will be eased by aligning the budget with the year of service. Extending the period that the previously set budget is to cover without any additional \$ reflects the reduced dancing of the 2020 season