

MINUTES OF THE 53rd ANNUAL GENERAL MEETING OF THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY NEW ZEALAND BRANCH INC.

The meeting was held on 2 January 2021 by Zoom and started at 1.35 pm.

The President reminded participants that the business that we are doing today is to foster the enjoyment and promotion of Scottish Country Dancing. This is also a General Meeting managing matters of concern to the Branch.

Any members of the Branch can speak and raise questions at the meeting. Only Region delegates may vote.

ATTENDEES:

Management Committee: Linda Glavin (President), Michele Miller (Secretary), Quentin Currall (Treasurer), Debbie Roxburgh, Lee Miller, Sue Lindsay, Andrew Patterson.

Delegates: Gae Beckingsale, Gail Schofield, Fiona Bullivant, Duncan Laidlaw, Pat Henley (Auckland); Jill Littlewood, Jeanette Lauder, Bill Jacob, Colleen Gunn, Jean Smithson (WaiBOP); Ian and Sue Pearson, Paul Roxburgh (Rangitikei); Isabel Jackson (HBEC); Ann and Andrew Oliver, Duncan McDonald (Wellington); Noeleen Harper, Vicki Heslop (Nelson Marlborough); Avis Harper (West Coast); Aileen Taylor, Doreen Pearey, Ian Marshall (Canterbury); Emily Currall (Otago); Margaret Bailey Allison (Southland).

Other members: Maureen Jacob, Su Marshall, Ruth Taylor, Glenice Saunders, Desiree Patterson, Margaret Pitt, Nicole Trewavas, Amy Luxton-Esler, Linda Law, Jeanette Patterson, Trish Henley, Steve and Elaine Goldthorpe, Gaylia Powell, Lorraine Hearne.

GREETINGS: The New Zealand Branch received greetings from Lydia Hedge, Canada.

APOLOGIES: Lydia Hedge, Dorothy Wilson, Antanas Procuta, Shelly and Wayne McConnel.

THAT apologies be accepted. Moved by Margaret Bailey Allison, seconded by Michele Miller. CARRIED.

BEREAVEMENTS: The following dancers passed away during 2020: Peter Elmes, Chris Whittington, Rayna Mc Cartney, Lorraine Hayward, Robbin Phillips, Kay Rouse, Ann McIntosh, Ewan Burness, Ray Dineen, Jean McLean, Mary Crighton, David Sutherland, Mary Sanson, Cath Dawson, Anne Milne, Murray Wilson, Jack Ingram.

A minute's silence was observed.

ROLL CALL: Region Delegates and voting numbers. 39 delegates are represented by the people named above.

Auckland	12	Waikato Bay of Plenty	5
Hawkes Bay East Coast	1	Rangitikei	3
Wellington	6	Nelson Marlborough	2
West Coast	1	Canterbury	6
Otago	2	Southland	1

TIMING: For general matters, speakers will be allowed a maximum of 3 minutes.

MEETING MANAGERS: Kathryn Hoskyn and Lee Miller are today's Zoom meeting managers which includes timekeeping and scrutineering.

MINUTES OF THE PREVIOUS AGM:

The minutes of the meeting held on 1 January 2020 were sent to Members earlier in the year. Two corrections were noted, Ann Corry (not Corrie), Chris Totton (not Totten).

THAT the minutes be taken as read. Moved by Linda Glavin, seconded by Pat Henley. CARRIED.

THAT the minutes are a true and correct record of the meeting. Moved by Linda Glavin, seconded by Lee Miller. CARRIED.

MATTERS ARISING FROM THE MINUTES

The Consult 2020 group was working on a notice of motion regarding the pre-notification of amendments to motions and a notice of motion about the principle of one-person one-vote. The consultation regarding these items could not easily be conducted in 2020. The working group, Antanas Procuta, Linda Glavin, Katharine Hoskyn and Quentin Currall will report back to the next AGM.

ANNUAL REPORTS:

Annual reports were distributed to members in November.

President: The global pandemic has meant a reduction in dancing activities and travel in 2020. I am looking forward to more travel to different regions and clubs during 2021.

THAT the President's report is accepted. Moved by Linda Glavin, seconded by Ruth Taylor. CARRIED.

Treasurer:

A new system for accounting was adopted during the year which resulted in a new reporting format. It provides extra information about the organisation and includes all Branch activities. A summary was presented (included as an Appendix). The following points were noted:

- ❖ Summer School 2019-2020 had a surplus of \$31,000.
- ❖ Other operations had a small surplus.
- ❖ Financial Performance shows balance of \$34, 781.
- ❖ Mandated activities are described in notes 1 and 2.
- ❖ See notes 3 and 4 for Financial Position. Term deposits are shown under Assets.
- ❖ An explanation of changes to process is given in the accounting policies.
- ❖ Refer to note 11 for the Management Committee's transactions.

THAT the Treasurer's report is accepted. Moved by Quentin Currall, seconded by Fiona Bullivant. CARRIED.

Sue Lindsay, the Communication, Publicity and Membership Coordinator spoke to her report.

Debbie Roxburgh, the Youth Coordinator added the following to her report:

- ❖ Two issues of Jigs and More were produced in 2020. This is one fewer than normal because of the lack of activities on which to report.
- ❖ Received a generous bequest from the Fordyce family and agreed with them the funds will support several scholarships to JAM camp.
- ❖ The next JAM camp will be in 2022.
- ❖ Acknowledged the work in all clubs and regions to promote activities for young people, and thanked Emily Currall, Nicole Trewavas, and Chris Totton for their work on the committee.

Lee Miller, the Education and Training Coordinator added the following to his report:

- ❖ Replacement teachers are difficult to find. The Society is introducing a new teaching qualification which will be less formal and require a lower level of technical ability.
- ❖ Acknowledged Music Advisor Lynne Scott's mentorship of musicians. Encouraged others to forward names to Lee or Lynne.

Andrew Patterson, IT Coordinator advised members the website for Summer School 2021-2022 went live a few days ago. It can be accessed via the Events menu on the Branch website.

THAT the four Management Committee Coordinators' reports are accepted. Moved by Debbie Roxburgh, seconded by Sue Lindsay. CARRIED.

ELECTION OF OFFICERS:

There is one person nominated for each position, therefore no elections are required.

The nominees, movers and seconders are shown in the table in the Annual Report.

President: Linda Glavin, nominated by Jean Manning, seconded by Pam McDonald.

Vice-president: Debbie Roxburgh, nominated by Elaine Laidlaw, seconded by Ian Pearson.

Secretary: Michele Miller, nominated by Margaret Cantwell, seconded by Juping Zhou.

Treasurer: Quentin Currall, nominated by Lee Miller, seconded by Michele Miller.

Communication, Publicity and Membership Coordinator: Sue Lindsay, nominated by Chris Whittington, seconded by Joy Haylock.

Education and Training Coordinator: Lee Miller, nominated by Juping Zhou, seconded by Margaret Cantwell.

IT Coordinator: Andrew Patterson, nominated by Antanas Procuta, seconded by Su Marshall.

Youth Coordinator: Nicole Trewavas, nominated by Debbie Roxburgh, seconded by Jenny Judd.

A reminder that our secretary is in her 4th year and is therefore not able to be nominated in 2021 for the following year.

Thanks to all who have accepted the nomination to the Management Committee. Attendees applauded.

FINANCIAL MOTIONS

Time allocations will be: Proposer 4 minutes, Seconder 3 minutes, Speakers: 2 minutes, Right of Reply: 3 minutes for both proposer and seconder. These are maximum times and, if they wished, seconders could waive their speaking rights, also proposers and seconders could waive their right of reply.

1. **Membership Fees for 2020/21** Proposer: Quentin Currall. Seconder: Linda Glavin

Voting: FOR 39 AGAINST 0 CARRIED.

2. **Honoria and Payments for Management Committee position holders** Proposer: Quentin Currall. Seconder: Linda Glavin

Part A: Honoraria

Voting: FOR 39 AGAINST 0 CARRIED.

Part B: Management Committee Expenses for Summer Meetings and AGM for 2021 Financial Year

Voting: FOR 39 AGAINST 0 CARRIED.

3. **Honoria and Payments for Non-Management Committee position holders** Proposer: Quentin Currall Seconder: Michele Miller

Voting: FOR 39 AGAINST 0 CARRIED.

4. **President's Travel Budget.** Proposer: Quentin Currall. Seconder: Michele Miller

Wellington Region proposed an increase in the travel budget, to be discussed at next year's AGM. They suggested \$2000 per year would be more appropriate.

Voting: FOR 39 AGAINST 0 CARRIED.

BUDGET: presented by Quentin Currall. Refer to Appendix.

BANK SIGNATORIES: That the bank signatories be Linda Glavin, President, Michele Miller, Secretary, and Quentin Currall. Any 2 can sign Branch cheques and approve online transactions. Proposer: Quentin Currall. Seconder: Michele Miller.

FUTURE SUMMER SCHOOLS

Christchurch Ian Marshall, Su Marshall

- ❖ A school will be held in Christchurch in 2021-2022 with the same fees as previously advertised for 2020-2021. It is likely to be mainly New Zealanders although some Australians may be able to attend by then. Recognising this change, a new logo has been adopted.
- ❖ Refunds have been offered to those overseas participants who had already paid in full.
- ❖ Clubs have been asked to provide their popular dances so evening events will be familiar to most.
- ❖ Please encourage your members to register early for the school.

Auckland Duncan Laidlaw

- ❖ A school will be held in Auckland in 2022-2023.
- ❖ The same hotel is pleased to welcome us back.
- ❖ Invitations to teachers and musicians will be sent in the next few months.

SCHOLARSHIPS: Because there is no 2020-2021 summer school, no scholarships were awarded in 2020.

ANY OTHER BUSINESS

1. "Given that much of the membership work previously done by the *Communications, Publicity and Membership Coordinator* has been taken over by the IT coordinator, we would like the committee to consider whether there is enough work involved in this role, or overall for the committee, to justify this position on its own. Is there a possibility of reallocating work across the committee and reducing the number of roles to keep the committee size down." Wellington Region - Ann Oliver

Discussion:

- ❖ Roles and responsibilities are on the agenda for the next meeting of the Management Committee to be held on 21 February 2021. MAC will respond during the year and at AGM 2022.
 - ❖ Focus should be on well-defined roles and completing the work expected.
 - ❖ MAC has to be efficient and effective.
2. Bill Jacob noted voting numbers were not provided to attendees as would normally happen at AGM. While photos were taken, attendees were not informed of the resulting votes. Katharine Hoskyn informed the meeting that no-one voted against any of the motions.
 3. "Given that, this year, remote meetings of the Branch have been held, could the Branch consider the efficacy of using Zoom in future for its meetings? Costs would be considerably less and it may also be possible to hold more than 2 meetings a year which may make the Branch more responsive to members." Wellington Region - Ann Oliver

Linda agreed. Some face-to-face meetings are necessary but the Committee is holding more meetings by Zoom.

4. "We are in need of a fully-trained young tutor who could reinvigorate dancing down here. The three experienced tutors can no longer dance to the standard necessary to teach new dancers. Ideas on how to do this would be very much appreciated." Southland Region - Margaret Bailey Allison.

Discussion:

- ❖ Attracting new and younger members is a Branch-wide concern. Need younger dancers to have younger teachers. Young people attract other young people (chicken and egg).
- ❖ Possible sources are Highland dancers, home-schooling groups, universities, teachers' training colleges, ballet dancing community, high schools.
- ❖ Newcomers' groups or specific events can be helpful.

- ❖ Use non-certificated teachers or assistants.
- ❖ Advertise at pre-schools, mums may find it good to have regular evenings out.
- ❖ Club memes need to show interest in their young people and offer transport, meals, care, community to belong to.
- ❖ Relax and celebrate the joy of dancing instead of focussing on correct technique.

5. A previous Management Committee decided to award NZ Branch Life membership to Debbie Roxburgh for her significant contribution to Scottish Country Dancing. Unfortunately it was not actioned, so it was proposed today.

Voting: FOR 39 AGAINST 0 CARRIED.

Congratulations to Debbie. Attendees applauded.

Pat Henley proposed a vote of thanks to the Chair and those who made the Zoom meeting possible. Attendees applauded.

The President advised the date and venue for the 54th Annual General Meeting of the Royal Scottish Country Dance Society, New Zealand Branch, will be notified to members by November 2021.

The President thanked the members for attending and closed the meeting at 3.10 pm.

Income and Expenditure - General Operations and Special Funds Summary

RSCDS New Zealand Branch

For the year ended 31 August 2020

Account	Gen Ops	Shop	Summer School Cambridge	Summer School ChCh	Total Operations	Memorial Fund	MS Bequest Fund	Musicians Fund	Youth Fund	Schools Fund	Special Funds	Total
Trading Income												
Summer School Income	-	-	208,085	-	208,085	-	-	-	-	-	-	208,085
Shop Sales	-	9,338	-	-	9,338	-	-	-	-	-	-	9,338
Interest Income	3,577	3	394	8	3,982	542	315	2	311	513	1,684	5,667
Other Misc Income	744	-	-	-	744	-	-	-	-	-	-	744
JAMs Fees	200	-	-	-	200	-	-	-	-	-	-	200
Membership Fees	32,771	-	-	-	32,771	-	-	-	-	-	-	32,771
Donations	70	-	-	-	70	250	-	-	507	-	757	827
Total Trading Income	37,362	9,341	208,479	8	255,190	792	315	2	819	513	2,441	257,632
Total Income	37,362	9,341	208,479	8	255,190	792	315	2	819	513	2,441	257,632
Operating Expenses												
Summer School Costs	-	-	176,532	-	176,532	-	-	-	-	-	-	176,532
Shop Costs	300	9,648	-	-	9,948	-	-	-	-	-	-	9,948
Audit or Review	805	566	590	-	1,961	-	-	-	-	-	-	1,961
Bank Fees, Insurance, Xero Sub and Record Archive	4,642	449	135	-	5,226	-	-	-	-	-	-	5,226
Dance Scholarships	3,150	-	-	-	3,150	-	-	-	-	-	-	3,150
Teaching Scholarships	-	-	-	-	-	-	1,575	-	-	-	1,575	1,575
JAMs Scholarships and Travel	2,200	-	-	-	2,200	-	-	-	-	-	-	2,200
Exam Costs	1,900	-	-	-	1,900	-	-	-	-	-	-	1,900
Exam Fees Expense	626	-	-	-	626	-	-	-	-	-	-	626
JAMs Newsletters	336	-	-	-	336	-	-	-	-	-	-	336
Magazine and Kiwi News	7,774	-	-	-	7,774	-	-	-	-	-	-	7,774
Website and Social Media	156	-	-	-	156	-	-	-	-	-	-	156
Mgmt Committee AGM Travel and Accom	7,115	-	-	-	7,115	-	-	-	-	-	-	7,115
Mid-Year and Other Meeting Costs	370	-	-	-	370	-	-	-	-	-	-	370
Other AGM Costs	639	-	-	-	639	-	-	-	-	-	-	639
President's Travel	713	-	-	-	713	-	-	-	-	-	-	713
Printing and Postage (General)	2,246	-	-	-	2,246	-	-	-	-	-	-	2,246
President's Ball Costs	711	-	(618)	-	93	-	-	-	-	-	-	93
Workshop and Course Costs	290	-	-	-	290	-	-	-	-	-	-	290
Total Operating Expenses	33,974	10,663	176,639	-	221,276	-	1,575	-	-	-	1,575	222,851
Net Surplus	3,388	(1,322)	31,840	8	33,914	792	(1,260)	2	819	513	866	34,781