



**THE ROYAL SCOTTISH COUNTRY DANCE SOCIETY
NEW ZEALAND BRANCH INC.**

Calendar Entry

It is anticipated that Regions will submit their complete calendar to the Branch Secretary prior to the start of the year in order that it can be published in New Zealand Scottish Country Dancer and on the Branch website. This form may be used to specify subsequent additions and updates to the calendar.

**Please provide your contact details and additional notes
(not for publication on the website)**

Name	
Email	
Phone	
Notes	

Event details (required)

Date	
Region (if not Branch event)	
Club (if not Branch/Region event)	
Event Type (please select)	<input type="checkbox"/> Ball/Dance <input type="checkbox"/> Day School <input type="checkbox"/> Other <input type="checkbox"/> Social/Ceilidh <input type="checkbox"/> Weekend School <input type="checkbox"/> Club Night <input type="checkbox"/> Class
Event description (optional) e.g. Level, Special Occasion	

The following details are optional or may be added later

One or two start times may be entered with optional descriptions e.g. Reception, Dance Commences	
Time 1 (hh.mm am pm / Description)	
Time 2 (hh.mm am pm / Description)	
Venue	
Address	
Website	

Attached files (by email only)

<p>The calendar entry may be accompanied by one or two files: (Brochure, Crib, Flyer, Poster, Programme, Registration) The maximum file size is 10mb. Valid file types are: doc(x), xls(x), jpg, jpeg and pdf. Read-only doc(x) files will be uploaded to the website as pdf files.</p>

<p>Please return the form to the Branch Secretary</p>
