

## Remit

### Membership Fees for 2020/21

The Management Committee propose that the combined New Zealand Branch Service Fee and Society Fee for 2020/21 for an Adult Single Member be \$90.

The fees for other membership categories will be calculated as set out in the table below:

Membership Category	Branch Service Fee	Society Fee	Combined Fee
Adult Single	100%	100%	\$90
Adult Single Email	100% - \$10	100%	<del>\$90</del>
* Adult Joint (per person)	80%	80%	\$72
** Adult Joint Email (per person)	80% - \$5	80%	\$67
Young Adult (18-24)	80% - \$10	80%	\$62
Young Adult (18-24) Email	80% - \$20	80%	\$52
*** Half Year	50%	50%	\$45

\$80

Membership Category	Methodology	Branch Service Fee
RSCDS Life Member	60% of Combined Adult Single Fee	\$54
RSCDS Life Email	RSCDS Life Member - \$10	\$44

- \* Only one Joint Member may be registered in association with any other Joint or fee paying Member in a household. Both should be registered as Adult Joint
- \*\* Both members should be registered as Adult Joint Email, only one will receive publications sent by email
- \*\*\* Half Year membership is available to new members joining after 1 January 2021. The fee is 50% of the fee for Adult Single membership for the relevant membership year. It is not available to lapsed members re-joining



Proposed by: Quentin Currall (Treasurer)

Date: 29/8/2019



Seconded by: Elaine Laidlaw (President)

Date: 30/8/2019

#### Rationale:

The Combined Membership fees proposed for 2020/21 for RSCDS NZ Branch Adult Single Members remains unchanged from the amounts accepted by the members at the AGM on 1 January 2019

The methodology for setting fees for all other membership categories remains unchanged from the prior period. The amount payable for all fee categories therefore remains unchanged from the 2019/20 fee.

# **Remit Honoraria and Payments for Management Committee position holders**

## **Part A Honoraria**

The Management Committee propose that the person holding the following position at the commencement of the AGM be entitled to an annual honorarium in recognition of the time and effort involved in undertaking this role:

(a) RSCDS NZ Branch Treasurer	\$1,000
(b) RSCDS NZ Branch Secretary	\$1,000


Acceptance of this part of the remit applies for the current financial year (1 September 2019 to 31 August 2020) and is reflected in the budget tabled for approval at this meeting.

## **Part B Management Committee Expenses for Summer Meetings and AGM for the 2021 Financial Year**

The Management Committee further propose that Summer School fee at the non-dancing rate (exclusive of any single occupancy supplement or other optional surcharges) be paid for the following positions:

- (a) RSCDS NZ Branch President
- (b) RSCDS NZ Branch Vice President
- (c) RSCDS NZ Branch Treasurer
- (d) RSCDS NZ Branch Secretary
- (e) Communications, Publicity and Membership Co-ordinator
- (f) Education and Training Co-ordinator
- (g) Information Technology Co-ordinator
- (h) Youth Co-ordinator

Acceptance of this part of the remit applies for the next financial year (1 September 2020 to 31 August 2021) and will be reflected in the budget tabled for approval at the next Annual General Meeting (expected to be 1 January 2021).



Proposed by: Quentin Currall (Treasurer)

Date: 29/8/2019



Seconded by: Elaine Laidlaw (President)

Date: 30/8/2019

## **Rationale:**

### **Part A.**

It has been a standard practice of NZ Branch for some years to recognise the significant contribution made by the Treasurer and Secretary by allowing for annual honoraria.

The expense review conducted by the Branch in 2016 concluded that these payments continue to be appropriate and are not out of line with other voluntary organisations of a similar nature. The amount of each Honorarium has not changed since the 2016 review.

### **Part B.**

Management Committee members are required to attend daily committee meetings from 27 December to 2 January, including the AGM. An additional meeting can also be scheduled on 3 January for business carried over from prior meetings. They are also expected to attend evening functions and be available to discuss Branch matters with the members present at these functions.

Many roles on the Committee have additional commitments during the School, including co-ordinating examinations, preparation for upcoming meetings and finalising arrangements for the AGM. These activities often prohibit them from attending morning classes.

Over the years it has become more difficult to recruit volunteers to fill the roles on the Management Committee, the cost of attending Branch Meetings during Summer School being one reason cited for being unable to accept these positions.

At the 2016 AGM Remit 1A was carried: "That Management Committee and other Branch appointees continue to be able to be reimbursed for reasonable actual expenditure on NZ Branch business". Accommodation costs while at Summer School can be considered such an expense, however given the significant cost involved Members are being asked to ratify this expenditure.

By approving expenditure for accommodation and meals for the 2020/21 Summer School now, Management Committee members will have certainty about the expenses they will personally incur in attending committee meetings over the 2020/21 summer period. Noting that the remit for similar expenses for the current period was presented and accepted at the AGM on 1 January 2019

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## Remit

### Presidents Travel Budget

The Management Committee propose that a provision is made in the annual budget of \$1,500 to fund travel and where necessary, accommodation, within New Zealand for the Branch President. The fund is to be used when the President is travelling to the Regions to further the aims of the Branch.

Acceptance of this remit applies for the current financial year (1 September 2019 to 31 August 2020); as reflected in the budget tabled for approval at this meeting.



Proposed by: Quentin Currall (Treasurer)

Date: 29/8/2019



Seconded by: Michele Miller (Secretary)

Date: 30/8/2019

#### **Rationale:**

In order for the President to engage with the wider dancing community they need to be able to attend dancing functions and schools across the regions during the year. The budget allowance is the maximum that will be spent on this activity during the financial year, with only actual costs up to this amount being expensed.

## **Remit Honoraria and Payments for Non-Management Committee position holders**

The Management Committee propose that the person holding the following position at the commencement of the AGM be entitled to claim an annual honorarium in recognition of the time and effort involved in undertaking this role.

(a) The RSCDS NZ Branch Editor	\$600
(b) The RSCDS NZ Branch Bookshop Keeper	\$800
(c) The RSCDS NZ Branch Recordshop Keeper	\$300

The Honoraria to the Shopkeepers being payable from accumulated assets of the respective shop, but by the Branch if the shop has insufficient accumulated assets.

The Management Committee further propose that Summer School fee at the non-dancing rate be paid for the following positions.

- (a) The RSCDS NZ Branch Bookshop Keeper
- (b) The RSCDS NZ Branch Recordshop Keeper

These fees to be payable from accumulated assets of the respective shop, but by the Branch if the shop has insufficient accumulated assets.

Acceptance of this remit applies for the current financial year (1 September 2019 to 31 August 2020).



Proposed by: Quentin Currall (Treasurer)

Date: 29/8/2019



Seconded by: Michele Miller (Secretary)

Date: 30/8/2019

### **Rationale:**

There is standing practise that Branch appointees who undertake significant service to the Branch be recognised through the availability of Honoraria. Further where the role requires attendance at Summer School to undertake the responsibilities of the appointed role that the costs of attendance do not fall on the individual.

The amounts proposed for the Shopkeepers reflect the fact that the Recordshop as a separate unit will be closing during the 1 September 2019 to 31 August 2020 year and the Recordshop activities will from then be taken on by the Bookshop Keeper.

### Notice of Motion – Removal of the word 'remit' from the New Zealand Branch Constitution

That the following words be removed from the New Zealand Branch Constitution:

- 'and remits' from Clauses 8.5(8)
- "Remits," from the heading of Clause 8.6
- "Remits and" from Clause 8.6

The clauses then read as follows:

8.5 Business of AGM: The order of business at the Annual General Meeting shall, as nearly as may be, consist of:

(8) voting on Notices of Motion ~~and Remits~~;

8.6 ~~Remits~~, Notices of Motion: ~~Remits and~~ Notices of Motion must be:

Rationale:

The New Zealand Branch Constitution contains reference to "remits" and "notices of motion", with no definition of either term. It is not helpful having two undefined but similar terms in the constitution, especially when the terms have been used interchangeably.

It would be best if the terms were either defined in the Constitution, referenced to an authoritative source for definition or simplified to one expression. A standard, universal definition of the term 'remit' is hard to identify. The term 'Notice of motion' is more clearly understood.

Therefore the motion is being put to remove the term 'remit' from the constitution.

The initial impetus for the two terms is likely to have arisen from the desire to separate a) ideas for future investigation and discussion from b) specific actions to be undertaken within the Branch. It may be helpful to have guidelines to assist movers with the drafting of notices of motion. It is good practice for a motion to be clear about whether it relates to an idea for discussion or a specific action. However that information does not need to be contained in the Constitution.

Moved:

Katharine Hoskyn



Seconded:

Michele Miller



## Notice of Motion – Amending a Notice of Motion

That work be undertaken on modifications to the New Zealand Branch Constitution so that amendments to Notices of Motion for the Annual General Meeting be received by the Branch Secretary prior to the circulation of the final agenda.

Rationale:

This Notice of Motion is about a principle. It does not contain the detail about how this principle would be enacted. If this motion is successful, details will be discussed and changes to the Branch constitution will be brought to a future AGM.

The principle is that, instead of amendments to Notices of Motion arising from the floor at AGM, they would be pre-notified and pre-circulated, similar to the current practice for the RSCDS AGM. (For example, notices of motion received and circulated to members, amendments are sent to the Branch Secretary, the final agenda is circulated with the original motion and the amendment/s).

The Consult2020 Working Group have identified that, irrespective of voting process, the current practice of amending motions from the floor at the AGM is problematic for the following reasons:

- It is difficult for region representatives with no opportunity to discuss the amendment with the members they represent
- Poorly thought-through wording can occur through drafting amendments 'on the spot' from the floor during the meeting
- There are potential difficulties of managing meeting procedures for Branch officers and meeting attendees with spontaneous or unnotified amendments, especially if complex

The acceptance of modifications from the floor at a meeting has the advantage of allowing flexibility to reflect the mood of the meeting in a Notice of Motion. However where discussion in regions generally takes place in advance, it should be possible to pre-identify amendments.

Nevertheless it may be desirable to include the possibility of modification of the amendment as urgent business should this be necessary. Such a clause would be a 'back-stop' rather than a process regularly used.

The purpose of circulating an agenda is to ensure that business is known in advance. Pre-notification of amendments enables better member-based discussion prior to the AGM.

Moved: Katharine Hoskyn



Seconded: Quentin Currall





**Notice of Motion – Motions regarding Determination of Branch Fees and expenses of Office Bearers**

That work be undertaken on modifications to the New Zealand Branch Constitution so that amendments to motions regarding Determination of Branch Fees and Expenses of Office Bearers for the Annual General Meeting be received by the Branch Secretary prior to the circulation of the final agenda.

Rationale:

This Notice of Motion is about a principle. It does not contain the detail about how this principle would be enacted. If this motion is successful, details will be discussed and changes to the Branch constitution will be brought to a future AGM.

The determination of Branch fees and expenses of office-bearers is separated from Notices of Motions in the Branch Constitution. The rationale is to ensure that fees and expenses are set at a meeting. (For example, if the original motion fails, another one has to be put to the meeting as these must be determined at the meeting).

The principle is that, instead of amendments arising from the floor at AGM for motions relating to fees and expenses, they would be pre-notified and pre-circulated. (For example, fee and expense recommendations are usually determined by Branch Officers, they would be circulated to members, amendments are sent to the Branch Secretary, the final agenda is circulated with the original motion and the amendment/s).

The Consult2020 Working Group have identified that, irrespective of voting process, the current practice of amending financial motions from the floor at the AGM is problematic for the following reasons:

- It is difficult for region representatives with no opportunity to discuss the amendment with the members they represent
- The financial implications cannot be fully explained for an amendment only received at the meeting

The purpose of circulating an agenda is to ensure that business is known in advance. Pre-notification of amendments enables better member-based discussion prior to the AGM.

Moved: Katharine Hoskyn



Seconded: Quentin Currall

