

Royal Scottish Country Dance Society NZ Branch Incorporated

STATEMENT OF FINANCIAL PERFORMANCE: Year Ended 31 August 2017

	Note	2017	2016
INCOME		\$	\$
Membership Fees		31,024	32,992
Bank Interest		4,756	5,272
Education & Training	1	1,018	533
Youth / JAMs	2	1,353	1,323
Other Income		690	1,187
TOTAL INCOME		38,841	41,307
EXPENSES			
Audit Fees		-	-
Insurance		1,565	1,450
Bank Fees		382	383
Other Admin expenses		2,916	7,369
Management Committee Expenses	3	7,379	5,792
Honoraria	3	1,600	1,600
Presidents Travel		1,108	815
Publications & Promotion	4	6,012	11,472
Education & Training	1	4,440	1,732
Youth / JAMs	2	4,354	3,337
TOTAL EXEPENSES		29,756	33,951
PROFIT/(LOSS) BEFORE OTHER ACTIVITIES		9,085	7,357
OTHER ACTIVITIES			
Net Movement in Special Funds	5	(10,683)	(2,031)
Shops - Net Loss/(Profit)		865	(1,189)
Net Movement in Region Held Funds		(17,482)	13,775
TOTAL OTHER ACTIVITIES		(27,300)	10,555
NET PROFIT/(LOSS) FOR THE YEAR		(18,215)	17,912

Royal Scottish Country Dance Society NZ Branch Incorporated

STATEMENT OF FINANCIAL POSITION: As at 31 August 2017

	Note	2017	2016
ASSETS		\$	\$
Cash and Term Deposits			
General Funds		139,411	130,374
Special Funds	5	91,292	101,973
Summer School Funds		45,942	31,764
Region Held Funds		89,837	107,319
RSCDS Subscriptions Funds		13,891	12,360
Shops Funds		17,144	13,198
Total Cash & Term Deposits		397,517	396,988
Stock		11,516	13,347
Trade Debtors		0	649
TOTAL ASSETS		409,033	410,985
LIABILITIES			
Provision for RSCDS Subscriptions		13,891	12,360
Provision for Summer School Expenses		45,942	31,764
Trade Creditors		600	47
TOTAL LIABILITIES		60,434	44,171
NET ASSETS		348,599	366,814

Represented By:

ACCUMULATED FUNDS

Opening Accumulated Funds - 1 September	366,814	348,902
Net Profit/(Loss) for the Year	(18,215)	17,912
Closing Accumulated Funds - 31 August	348,599	366,814

These special purpose financial statements were authorised for issue for and on behalf of the Management Committee

Elaine Kiddell

President

Date 10/10/2017

Patwell

Treasurer

Date 10/10/2017

Royal Scottish Country Dance Society NZ Branch Incorporated.

STATEMENT OF ACCOUNTING POLICIES: Year Ended 31 August 2017

Reporting Entity

These are the special purpose financial statement of Royal Scottish Country Dance Society New Zealand Branch Incorporated (the "RSCD NZ Branch"). The RSCDS NZ Branch is an incorporated society registered under the Incorporated Societies Act 1908. The RSCDS NZ Branch has its own Constitution and operates to further the interests of Scottish Country Dancing in New Zealand. It has a Licence Agreement with the Royal Scottish Country Dance Society (the "Society") in Scotland to whom its members belong.

The RSCDS NZ Branch comprises of the NZ Branch and its ten Regions. In addition to the centrally managed activities of the NZ Branch, there are two shops and an annual Summer School which are managed separately, but overseen, by the NZ Branch. Separate special purpose financial statements are prepared for the two shops, the annual Summer School and the ten Regions. Only the net movement in their respective cash flows and the closing asset balances are recorded in these special purpose financial statements.

The special purpose financial statements have been prepared for the RSCDS NZ Branch Members, as required under the Constitution. The special purpose financial statements have been prepared in accordance with the significant accounting policies set out below.

Measurement Base

The special purpose financial statements have been prepared on an historic cost basis.

Significant Accounting Policies

1. Membership fees are recognised as income when banked.
2. The RSCDS NZ Branch is an amateur sports promotor and is therefore exempt from income tax in accordance with Section CW46 of the Income Tax Act 2007.
3. The RSCDS NZ Branch is not registered for Goods and Services Tax ("GST"). Accordingly the Statement of Financial Performance has been prepared so that all components of income and expenses are stated inclusive of GST, where applicable. All items in the Statement of Financial Position are stated inclusive of GST, where invoiced.
4. The stock recorded in the Statement of Financial Position relates to the Record and Book Shop stock which is recorded at the lower of cost or net realisable value.
5. The cash and term deposits relating to the Special Fund are restricted funds to be used for specific purposes. The income and expense transactions and asset balances are reported on a net basis.
6. The cash and term deposits of the ten Regions are restricted funds as they are held and managed by the Regions. Consequently they are not deemed to be part of the discretionary funds of the RSCDS NZ Branch available to all members.

Royal Scottish Country Dance Society NZ Branch Incorporated

NOTES TO THE FINANCIAL STATEMENTS: Year Ended 31 August 2017

7. The RSCDS subscriptions account is operated for the collection of the Society fees. The annual fee payable by the RSCDS NZ Branch members to the Society is collected in New Zealand Dollars, but is payable in Great British Pounds Sterling. The RSCDS Subscriptions Funds balance reported in the Statement of Financial Position reflects differences in the amounts collected and paid over time. Consequently a corresponding liability is recorded in the Statement of Financial Position.
8. The cash and term deposits for the annual Summer School reported in the Statement of Financial Position represents the balance of prepaid summer school fees, less deposits for expenses paid for the following year's Summer School. Consequently a corresponding liability is recorded in the Statement of Financial Position.
9. Certain comparative figures have been reclassified to match the current year presentation. There have been no material changes in accounting policies from the previous year.

NOTE 1 - Education & Training

	2017	2016
	\$	\$
INCOME		
Exam Fees	1,018	533
TOTAL INCOME	1,018	533
EXPENSES		
Examinations	1,440	532
Music Courses		1,200
Dancing Scholarships	3,000	
TOTAL EXPENSES	4,440	1,732

NOTE 2 - Youth/JAMs

	2017	2016
	\$	\$
INCOME		
JAM Fees	590	730
JAM Medal Test Fees	685	570
Other Income	78	23
TOTAL INCOME	1,353	1,323
EXPENSES		
JAM Medal Tests	1,409	1,563
JAM Newsletter	380	616
JAM Camp	-	1,117
Other Expenses	365	41
Dancing Scholarships	2,200	
TOTAL EXPENSES	4,354	3,337

Royal Scottish Country Dance Society NZ Branch Incorporated

NOTES TO THE FINANCIAL STATEMENTS: Year Ended 31 August 2017

NOTE 3 - Related Party Transactions

	2017	2016
	\$	\$
<u>Management Committee Expenses</u>		
Travel Expenses	1,467	1,412
Summer School Fees	5,490	3,711
Mid Year Meeting Costs	422	669
TOTAL EXPENSES	7,379	5,792
 Honoraria Paid	 1,600	 1,600

Honararium to the value of \$1,000 were not claimed during the year ended 31 August 2017
(Year ended 31 August 2016: \$2,000).

NOTE 4 - Publications & Promotion

	2017	2016
	\$	\$
Publications	6,012	7,072
Promotion	-	4,400
TOTAL EXPENSES	6,012	11,472

Royal Scottish Country Dance Society NZ Branch Incorporated
NOTES TO THE FINANCIAL STATEMENTS: Year Ended 31 August 2017

NOTE 5

Special Funds

2017 \$	M Smallwood Bequest	Memorial	Musicians	School	Youth	Total Special Funds	Total Region Held Funds
Balance at 1 September	11,774	20,951	2,634	55,404	11,210	101,973	107,319
Summer School Transfers				(5,015)		(5,015)	
Donations & Branch Transfer	3,792	850				4,642	
Bank Interest	358	545	4	838	358	2,103	
Grants & Expenses	(1,500)	(256)	(1,500)	(9,156)		(12,411)	(17,482)
Balance 31 August	14,424	22,090	1,138	42,070	11,568	91,292	89,837

Represented By:

Cash and Term Deposits

Net Increase/(Decrease) for the Year

	14,425	22,090	1,138	42,070	11,568	91,292	89,837
	2,650	1,139	(1,496)	(13,333)	358	(10,683)	(17,482)

2016 \$	M Smallwood Bequest	Memorial	Musicians	School	Youth	Total Special Funds	Total Region Held Funds
Balance at 1 September	12,884	19,878	2,807	57,497	10,958	104,004	93,544
Summer School Transfers	-	-	1,300	1,018	-	2,318	-
Donations & Branch Transfer	-	275	-	-	621	896	-
Bank Interest	410	797	26	1,889	477	3,599	-
Grants & Expenses	(1,500)	-	(1,500)	(5,000)	(846)	(8,846)	13,775
Balance 31 August	11,774	20,950	2,633	55,404	11,210	101,973	107,319

Represented By:

Cash and Term Deposits

Net Increase/(Decrease) for the Year

	11,774	20,951	2,634	55,404	11,210	101,973	107,319
	(1,090)	1,073	(173)	(2,093)	252	(2,031)	13,775

AUDIT REPORT

To the Members of Royal Scottish Country Dance Society New Zealand Branch Incorporated

I have audited the special purpose financial statements of the Royal Scottish Country Dance Society New Branch Incorporated ("the RSCDS NZ Branch"). The financial statements provide information about the past financial performance of the RSCDS NZ Branch for the year ended 31 August 2017 and its financial position as at 31 August 2017. This information is stated in accordance with the accounting policies set out in the notes and other explanatory information.

This report is solely to the Members, as a body, in accordance with Section 8.5 of the Constitution. My audit has been undertaken so that I might state to the Members those matters I am required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Members, as a body, for my audit work, for this report, or for the opinions I have formed.

The Management Committee's Responsibilities

The Management Committee is responsible for the preparation of the special purpose financial statements which fairly reflects the financial position of the RSCDS NZ Branch as at 31 August 2017 and the results of operations for the year ended 31 August 2017. The Management Committee is also responsible for such internal controls as they deem necessary to ensure the preparation of special purpose financial statements are free from material misstatement, whether due to fraud or error.

Auditor's Responsibilities

It is my responsibility to express an independent opinion on the special purpose financial statements presented by the Management Committee and report to you.

Basis of Opinion

An audit includes examining, on a test basis, evidence relevant to the amounts and disclosures in the special purpose financial statements. It also includes assessing the significant estimates and judgements made by the Management Committee in the preparation of the financial report, and whether the accounting policies are appropriate to the RSCDS NZ Branch's circumstances, consistently applied and adequately disclosed.

I planned and performed my audit to obtain all the information and explanations which I considered necessary in order to provide me with sufficient evidence to give reasonable assurance that the financial report is free from material misstatements, whether caused by fraud or error. In forming my opinion, I also evaluated the overall adequacy of the presentation of the information in the special purpose financial statements.

Other than in my capacity as auditor I have no relationship with, or interest in the RSCDS NZ Branch.

Auditor's Opinion

I have obtained all of the information and explanations I have required, except that my work was limited as explained below:

- a) The special purpose financial statements include all income and expenditure recorded in the accounting records of the RSCDS NZ Branch. In common with other organisations of similar nature, controls over cash income prior to its being recorded are limited as an audit procedure it was not practical to extend my examination of income beyond the amounts received as shown by the books and records of the Royal Scottish Country Dance Society New Zealand Branch Incorporated.
- b) The special purpose financial statements include certain financial transactions, where appropriate, of the Bookshop, Record shop and the Regions, as advised from their respective financial records. Their financial records are audited by independently appointed auditors to myself on whose audits, in each case, Members need to rely.

Based on my audit, except for adjustments that might have been found to be necessary had I been able to obtain sufficient evidence concerning cash income and the individual financial records of the Bookshop, Record Shop, and the Regions, nothing has come to my attention that causes me to believe that the attached financial statements do not fairly reflect the financial position of the RSCDS NZ Branch, as at 31 August 2017 and the results of its operations for the year ended on that date.

My audit was completed on 10 October 2017.



G Cross,
Cross Financial Services Ltd,
Wellington

